



**STATE OF NEW JERSEY
DEPARTMENT OF CORRECTIONS**

**COMMUNITY-CENTERED RESPONSIBLE FATHERHOOD
EX-PRISONER REENTRY PILOT PROJECT**

EMPLOYMENT SERVICES FOR REINTEGRATING OFFENDERS

**NOTICE OF GRANT OPPORTUNITY
Questions and Answers**

Question 1 -

Q. On page 4 – “Of the 200 offender participants, it is projected that 150 annually will transition to the post release component.” Does this mean that awardee will need to start contact with individuals prior to release?

A. No, the awardee will not need to contact the individual prior to release. However, the awardee shall meet with the participant within 3-5 days after release. See page 7, section 4).

Question 2 -

Q. On page 8 – There’s a total of \$322,500 available on worksheet for serving at total of 150 and for meeting all benchmarks. However, page 9 states that there’s only a total of \$322,500 for all regions. Please clarify.

A. A total of \$322,500 is available to be subgranted. It is projected that 150 participants will be served statewide.

Question 3 –

Q. Although case manager from DOL provides referrals for various services (e.g. social services, education, etc.), can sub-grantees also provide similar referrals?

A. Yes. Although not required, it is in the best interest of the participant to receive as much assistance and as many resources as possible to ensure successful and gainful employment.

Question 4 –

Q. Will the individualized discharge plan be shared with the entity providing the employment services?

A. No. The individualized discharge plan will not be shared with the entity providing the employment services because some aspects of the plan may be confidential.

Question 5 –

Q. The NGO states that a maximum number of participants that can be served must be included in the budget and budget narrative. Can an applicant submit multiple budgets based on varying levels of service in order to show anticipated expenditures according to the maximum number that can be served and to account for an anticipated lower number of referrals based on the State's intention to evenly distribute participants throughout regions?

A. The Notice of Grant Opportunity instructs applicants to include the maximum number of participants that can be served. This is required to ensure the applicant agency has the capacity to accommodate services for all participants who may be referred.

One budget should be submitted with each proposal. The budget can be based on 50 participants (if this is within the agency's capacity). The fixed payment per individual achieving each benchmark must be consistent with the Payment Benchmarks Worksheet. The budget should also include the maximum funding level for any proposed client services, per participant.

Question 6 –

Q. Will any of the proposed "maxed out" population to be served come from the community corrections system? If so, approximately how many or what percentage will be from community corrections?

A. No. The proposed maxed out population will not be coming from community corrections. The population will be coming from the institutions upon completion of sentence.

Question 7 –

Q. Can we include letters of recommendation from Law Enforcement, Prison Officials and Businesses?

A. Yes, letters of recommendation can be included with the proposal.

Question 8 –

Q. Is the subcontracting agency expected to do pre-release employment preparation work in the prison?

A. No.

Question 9 –

Q. Does the sub contracting agency have any responsibilities on parenting education, financial literacy, and drug and alcohol counseling, are we expected to insure attendance at these programs or is our sole focus employment?

A. The focus of the subgrants is employment services. There is no responsibility to provide parenting education, financial literacy or drug and alcohol counseling.

Question 10 –

Q. There seems to be no definition of the number of pages allowable for the program proposal.

A. There is no page limit for the proposals. All proposals should be concise.

Question 11 –

Q. Will we be made aware of the crime committed and sentence served?

A. That information should be discussed between the participant and awardee.

Question 12 –

Q. Is DOC confident that it will be able to meet the target number of 200 offender participants and of that, 150 who will transition to the post-release component of the program?

A. It is projected that 150 participants will be served statewide. However, possible limitations could exist, as it is not a mandatory program, but voluntary in nature.

Question 13 –

Q. How likely is this program to be extended beyond 9 months?

A. As indicated in the Notice of Grant Opportunity, the subgrant may be renewed for an additional twelve-month period, or fraction thereof, dependent upon the availability of

funds and the performance of the subgrantee agency(ies). The Department of Corrections anticipates receiving a federal funding award to continue the program for an additional twelve-month period.

Question 14 –

Q. Does the applicant have to serve all of the counties listed in the region? Or can it propose to serve the county in that region with the most going into and coming out of DOC (example: Camden in the Southern Region)?

A. Yes, the applicant must serve all of the counties listed in the region.

Question 15 –

Q. If the applicant must serve all of the counties listed in a region, does its facility/program need to be physically located in all of the counties (example: If x agency were to apply, must it set up an office in each of the 3 other counties listed in the Southern Region? And if so, could we meet that requirement by getting office space at the One Stops in each of the other 3 counties and operate part-time out of these offices?)

A. In order to be eligible to apply, the applicant must maintain a minimum of one facility within the region for which services are proposed. It is not required that the applicant maintain a facility in each county within the region.

Question 16 –

Q. If the awarded applicant exceeds the benchmarks listed, will DOC pay the noted price for these accomplishments as well? For example, (and I am assuming we divide the total grant award and total offenders to be served by 3 since there are 3 regions to be covered) if more than 50 offenders are assessed and case managed, will DOC pay \$400 for each of the offenders who hit this benchmark? As well, DOC is assuming a certain % of drop off in offender participation throughout the grant period, if the awarded applicant reaches higher %s than assumed, will DOC pay for these individuals as well?

A. The Department of Corrections will pay the maximum cumulative earning if 100% of the participants reach each goal.

If more than 50 offenders are referred to a subgrant agency by the Department of Corrections, Office of Drug Programs, payment will be available for the services rendered to each offender.

Question 17 –

Q. Is there a page limit on the proposals?

A. There is no page limit for the proposal. All proposals should be concise.

Question 18 –

Q. Is the amount of funding \$322,500 for each region or the total funding for all regions?

A. A total of \$322,500 is available through the Notice of Grant Opportunity for services in all three regions. Services in each region will not be funded separately at a funding level of \$322,500.

Question 19 –

Q. The audit report will not be completed until December 2012. Can we still apply? We have financial compilations and 990's. Will they be appropriate?

A. Yes, the Department of Corrections will accept the agency's most current financial compilations and IRS Form 990.

Question 20 –

Q. Do the max outs include those under supervision as well (mandatory supervision)? Could you clarify?

A. Yes. Max outs may include mandatory supervision as well. However, the main focus is always max-out offenders who wouldn't have the benefit of any services at all.

* All questions are presented exactly as they were submitted.